



## Request for Quote

### **SECTION 1 – X-Rite Purchasing To Complete**

Supplier Name \_\_\_\_\_ FOB Point \_\_\_\_\_  
 Part # \_\_\_\_\_ Quote Issue Date \_\_\_\_\_  
 Drawing, Rev. Level, Date \_\_\_\_\_ Quote Due Date \_\_\_\_\_  
 Description \_\_\_\_\_ Buyer Name \_\_\_\_\_  
 Capacity Planning Volume \_\_\_\_\_ Phone \_\_\_\_\_ Fax Ext. \_\_\_\_\_  
 Planned Life Cycle \_\_\_\_\_ Yrs

### **SECTION 2 - PIECE PRICE BREAKDOWN – Supplier to Complete**

1. **RAW MATERIAL:**                      Type                      Cost/Part

2. **PURCHASED PART NO.:**              Quantity                      Cost/Part

3. **DIRECT LABOR:**(if applicable) Operation                      Cost/Part  
 Cost/Hr: \_\_\_\_\_

4. **INDIRECT LABOR:**(if applicable) Operation                      Cost/Part  
 Cost/Hr: \_\_\_\_\_

### **SECTION 3 - TOOLING INFORMATION**

Tooling Completion (Wks) \_\_\_\_\_ Tool Life (in number of parts) \_\_\_\_\_ Tool Shop \_\_\_\_\_  
 Total Tooling Cost \$ \_\_\_\_\_ Total Capacity/Wk \_\_\_\_\_  
 Tool Description \_\_\_\_\_ Operating Pattern (shifts/wk) \_\_\_\_\_

### **SECTION 4 - ACKNOWLEDGEMENT**

**Supplier response to this Request for Quote acknowledges acceptance of X-Rite Standard Terms and Conditions.**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_